Comprehensive Program Review Report

Program Review - District Police

Program Summary

2023-2024

Prepared by: Donald Charles

What are the strengths of your area?: What are the strengths of your area? The academic year of 2022-2023 continue to show a rise back to the levels we were seeing pre pandemic in regards to calls for service as well as both students and vehicles on campus.

The following areas demonstrate some significant strengths:

1. The department has filled all police officer positions and is at full staff. The additional positions now allow for over (90) ninety hours of coverage for both the Hanford and Tulare campuses encompassing both day and night shifts.

2. The crime statistics for the District have dropped significantly partly to do with the department being at full staff. Arrests have risen slightly, but they have been almost entirely related to individuals who are non-students experiencing issues involving drug and alcohol abuse, as well as those experiencing homelessness. These stats are reflected in the surrounding cities and counties as well.

3. The district transitioned to virtual parking permits for students last year. This year, we implemented the same parking permit system for faculty and staff. In doing so, this has eliminated all sticker permits for the district and had reduced the cost to the District Police for the purchasing and design of the semester/yearly permits.

4. The District Police have expanded our Axon Body Camera system by ordering cameras for our patrol cars. These cameras will integrate with our body cameras and record video and audio from the front of the vehicle, as well as have License Plate Reader functions that can scan vehicles on the roadway and parking lots indicating if the vehicle is stolen or wanted for a crime. The system also will add a camera in the rear area of the patrol camera to record any individuals who are detained or under arrest protecting both the district as well as the individual during the length of the contact.

5. The department has entered into a contract with Flock Safety for License Plate Reader Cameras on all three campuses. These cameras capture license plates of vehicles that are driven onto district property. These cameras access the stolen vehicle system and can alert officers in real time about stolen vehicles, wanted vehicles, missing persons, and Amber Alerts. Officers can also add vehicles into the system as an "In house" alert for reasons such as criminal investigations, persons of interests and students of concern.

6. The department is in the process of obtaining a secure connection to the Tulare County Sheriffs Office for the purpose of connecting to the Department of Justice and "CLETS." These systems will allow the District Police to access numerous state systems that we are currently having to rely on the Sherriff's Department for. We are currently working with TCSO IT, and COS IT on this ongoing project.

7. District Police Staff have been working over the last year to redesign our departments shoulder patch. The goal is to design a patch that reflects both the department and the college. When the patch is designed, it is also planned to be a part of the Pink Patch Project raising money for Breast Cancer Research as well as other patches that can be purchased for causes such as Autism Awareness, and Veterans Programs.

8. The District Police has upgraded all of their handheld and patrol car radios at the request of the Sheriffs office for inner

agency operability. The Sheriff's Department requested all departments who utilize their dispatch services to make sure their radios are encrypted and digital for security reasons.

What improvements are needed?: 1. The department would like to work on its community outreach and involvement with both on and off campus student and community functions. As part of the Cal. Code Regs. tit. 5 § 59703 (5) require campus police and security officers to attend and participate in campus activities not involving a "police response" or other formal public safety-related activities, such as participating in student events when invited, in town halls, convocations, and other similar events where informal or social interactions with other campus stakeholders is possible. As part of the community outreach program, the District Police would like to advance its community outreach program and attend all student events.

2. The department is needing to obtain a digital fingerprint reader to help identify individuals who officers come in contact with, who are unable to identify themselves with either an identification card or another valid for of identification. This technology will assist in identifying individuals who are being investigated or stopped while on district property when officers are unable to positively obtain proof of identification. This can also assist officers with individuals who may being unable to verbally identify themselves, suffering from an illness like dementia or experiencing a medical emergency. Currently when officers are encountered with this issue, they have to rely on assistance from other agencies who may not be available at the time to assist.

3. The department has retired its 2010 Ford Crown Victoria patrol car due to age and condition. The vehicle is becoming more expensive to operate and even harder to find parts for repairs. The department needs to obtain one or two reserve vehicles that can be used if a primary patrol car is down for maintenance.

4. The department is slowly running out of useful work space for officers within the main District Police Office. Currently there are two work stations inside the officer's work room. At any given time, there is a possibility of having 5 officers on duty at the same time. It would be beneficial to modify inside the department to make better use of space to allow for individual work areas.

Describe any external opportunities or challenges.: The state Chancellors office is implementing Title 5 Campus Climate and Public Safety. There are many challenges and actions that need to be completed by the district police. Many items are already in place, but several are in the process of being implemented such as creating a public safety pact and a community advisory board.

Overall SAO Achievement: One of the SAO's, campus safety and knowledge of the police department continues to be a high priority with the district police. We are working on more effective ways of reaching our community both on and off campus. Recently we conducted a test of our alertus system and sent out a survey to both students and staff and gained valuable feedback on how we are both ensuring our community is notified in emergencies as well as asking what we can do better. This SAO was designed to assess improved campus safety and security and student awareness of police operations on campus, which are key components of a police department's role.
Changes Based on SAO Achievement: These SAO's will continue through 2024 and can be reevaluated each semester or when the next mother load survey is sent out.
Outcome cycle evaluation: The police department has been successful in regularly assessing and updating SAO's each year.

Action: Camera Maintenance Program (2022-23)

Secure a maintenance contract to clean and service surveillance cameras on three campuses

Leave Blank:
Implementation Timeline: 2022 - 2023
Leave Blank:
Leave Blank:
Identify related course/program outcomes: District Objectives: 2021-2025
District Objective 4.1 Increase the effective use of data and transparency in decision making at all institutional levels from 2021-2025.

District Objective 4.2Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025

Person(s) Responsible (Name and Position): Donald Charles, Chief of Police
Rationale (With supporting data): Surveillance cameras have enhanced safety and security on all campuses. Those cameras and

the operating system will require periodic maintenance and cleaning to avoid downtime and increase effectiveness. The District does not have any staff that are trained to maintain cameras.

Priority: High
Safety Issue: Yes
External Mandate: No
Safety/Mandate Explanation: Surveillance cameras have enhanced safety and security on all campuses. Those cameras and the operating system will require periodic maintenance and cleaning to avoid downtime and increase effectiveness. The District does not have any staff that are trained to maintain cameras.

Update on Action

Updates

Update Year: 2022 - 2023   10/11/2023
Status: Action Completed
A service contract was agreed upon and has been implemented over the last year, This has allowed for repairs as well as cleaning of the cameras. The contract has made it so there is very minimal down time for cameras when there is a problem.
Impact on District Objectives/Unit Outcomes (Not Required):

Resources Description

Adjustment to Base Budget - Annual Camera Maintenance Agreement (Active)
Why is this resource required for this action?: Surveillance cameras have enhanced the safety and security of all campuses. Those cameras and operating system will require maintenance and cleaning. The district does not have the capabilities or personnel trained in these fields and a contract is needed to proved those services.
Notes (optional):
Cost of Request (Nothing will be funded over the amount listed.): 7440
Related Documents:
Camera Maint.pdf

Link Actions to District Objectives

District Objectives: 2021-2025
District Objective 4.1 - Increase the effective use of data and transparency in decision making at all institutional levels from 2021-2025.
District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.

Action: Active Shooter Training/Equipment

 The department is looking at obtaining updated equipment that would help train officers in a realistic setting on how to respond to an active shooter.

Leave Blank:
Implementation Timeline: 2022 - 2023
Leave Blank:
Leave Blank:
Identify related course/program outcomes: District Objectives: 2021-2025
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The police department has identified Campus Safety on District Campuses as an SAO. This action item should positively impact

district police staff and keep them up to date in the training and response to a potential active shooter threat.

Person(s) Responsible (Name and Position): Donald Charles, Chief of Police

Rationale (With supporting data): With the reports of active shooters targeting schools on the rise in the United States, the need to provide additional training and equipment to officers is a high priority. There have been advancement in equipment that can help officers train in realistic setting that are completely safe utilizing "Simunition" firearms that fire a marking projectile similar to a paintball, but still has the weight, sounds, and action of a real firearm.

Priority: High

Safety Issue: Yes

External Mandate: No

Safety/Mandate Explanation: Advance officer training in the field of "active Shooter" will help officers train in realistic safe settings.

Update on Action

Updates

Update Year: 2023 - 2024	10/11/2023

Status: Continue Action Next Year

The active shooter equipment was purchased using funding from last years program review. The district police is now working on getting an officer to specialized training so that we can conduct our in house active shooter training.

Impact on District Objectives/Unit Outcomes (Not Required):

Resources Description

Equipment - Non-Instructional - This equipment would be utilized by the district police for scenario training as well as training on active shooter and active shooter response. By utilizing simunitions, this allows for realistic training in a safe and control environment. The resources requested would be safety gear (Head and face protection) as well as simunition pistols that fire marking cartridge's. These converted pistols can not fire real ammunition ensuring safer training. (Active)

Why is this resource required for this action?: With the ongoing threat of school shootings, one time purchase is requested to help further and develop an effective training program to ensure the safety of our district and enhance the knowledge and ability for our officers to respond to these threats.

Notes (optional):

Cost of Request (Nothing will be funded over the amount listed.): 9082.97

Related Documents:

[20221010090910349.pdf](20221010090910349.pdf)

Link Actions to District Objectives

District Objectives: 2021-2025

District Objective 4.1 - Increase the effective use of data and transparency in decision making at all institutional levels from 2021-2025.
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Action: Daily Parking permit machine virtual conversation.

The department is needing to convert (5) parking permit machines with keyboards to allow for the purchase of virtual daily parking permits on all three campus. This will then assure all parking in the district will now be 100% virtual.

Leave Blank:

Implementation Timeline: 2022 - 2023

Leave Blank:

Leave Blank:

Identify related course/program outcomes: District Objectives: 2021-2025

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2025.

District Objective 4.2Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025

Person(s) Responsible (Name and Position): Donald Charles - Chief of Police
Rationale (With supporting data): By going completely digital with daily permits, this allows for the retirement of (5) aging permit machines. These machines often break down and are outdated. Currently, these machines only accept cash and coin and are not able to accept credit cards. Currently the district is paying $1100 a machine for an annual maintenance agreement. This would eliminate this fee and safe the district $5500 a year. This would also complete an action item of going 100% digital permits in the district.
Priority: High
Safety Issue: No
External Mandate: No
Safety/Mandate Explanation:

Update on Action
Updates

Update Year: 2023 - 2024   10/11/2023
Status: Continue Action Next Year
The new equipment (Keyboard) has been purchased and installed. We are working with the parking enforcement company and the company that handles our permit machines to integrate the systems and bring the new equipment online. Once that is done, we will no longer have the need for paper daily permits.

We have also removed and eliminated the (5) five oldest and outdated machines which has a cost savings of approximately $4,000 a year for service contracts plus whatever maintenance and paper is needed each year.
Impact on District Objectives/Unit Outcomes (Not Required):

Resources Description

Equipment - Non-Instructional - The addition of alpha numeric keyboards to the (5) newest parking machines would allow integration of our existing machines to virtual daily permits. This will allow for (5) outdated machines to be retired and the ongoing service fees and maintenance to be drastically reduced. (Active)
Why is this resource required for this action?: This action is requested to help complete the goal of going 100% digital for parking and to retire out of date equipment that is beginning to become more expensive to operate.
Notes (optional):
Cost of Request (Nothing will be funded over the amount listed.): 13817.87
Related Documents:
20221010093105348.pdf

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Action: Community Outreach Program

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The District Police would like to expand it's community outreach and crime prevention program. Title 5 demands District Police Departments to: "attend and participate in campus activities not involving a "police response" or other formal public safety-related activities, such as participating in student events when invited, in town halls, convocations, and other similar events where informal or social interactions with other campus stakeholders is possible. As part of the community outreach program, the District Police would like to advance its community outreach program and attend all student events."

As part of the program, The district Police would like to obtain a custom pop up canopy with graphics such as the departments badge, patch, and college logo. These custom canopy's have shown to be effective in identifying the department and drawing attention.

Leave Blank:
Implementation Timeline: 2023 - 2024
Leave Blank:
Leave Blank:
Identify related course/program outcomes:
Person(s) Responsible (Name and Position): Donald Charles Chief of Police
Rationale (With supporting data):
Priority: Medium
Safety Issue: No
External Mandate: Yes
Safety/Mandate Explanation: Title 5 requiring community outreach for District Police Departments.

Resources Description

Equipment - Non-Instructional - 10x10 custom pop up canopy (Active)

Why is this resource required for this action?: Title 5 demands District Police Departments to: "attend and participate in campus activities not involving a "police response" or other formal public safety-related activities, such as participating in student events when invited, in town halls, convocations, and other similar events where informal or social interactions with other campus stakeholders is possible. As part of the community outreach program, the District Police would like to advance its community outreach program and attend all student events."

Notes (optional):

Cost of Request (Nothing will be funded over the amount listed.): 1499

Related Documents:

Canopy_Product List.pdf

Link Actions to District Objectives

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Action: Digital Fingerprint Reader

The District Police would like to purchase a digital fingerprint reader. This portable reader can be used in the field when an officer is needing to identify an individual who may not have identification or able to advise who they are. This can be used on individuals being investigated for a crime, missing person, or even individuals who may not have the capacity to inform the officer who they are due to a disability

Leave Blank:
Implementation Timeline: 2023 - 2024
Leave Blank:
Leave Blank:
Identify related course/program outcomes:
Person(s) Responsible (Name and Position): Donald Charles Chief of Police

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Rationale (With supporting data):
Priority: Medium
Safety Issue: No
External Mandate: No
Safety/Mandate Explanation:

Resources Description

Equipment - Non-Instructional - The Mobile Indemnification Device is compromised of a handheld smartphone device. It includes a patented light emitting sensor with large fingerprint capture area ranging from FBI FAP-30 to FBI FAP-50 certification for accuracy. This device enables an officer to quickly and accurately identify individuals. The device will also locate local/state/ and FBI Searches and be able to view record data, arrest history, and mugshots while in the field. (Active)

Why is this resource required for this action?: Officers are contacting a higher number of individuals who do not carry identification or attempt to give false information to avoid arrest.
Notes (optional):
Cost of Request (Nothing will be funded over the amount listed.): 3200
Related Documents:
SCCDPD Evolution.pdf
br_evolutions.pdf

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Action: Alertus Panic Button upgrade

Upgrade the district panic buttons to a more reliable and updated system.

Leave Blank:
Implementation Timeline: 2023 - 2024
Leave Blank:
Leave Blank:
Identify related course/program outcomes:
Person(s) Responsible (Name and Position): Donald Charles Chief of Police
Rationale (With supporting data): The District Police is recommending upgrading panic buttons in the district to single push usb buttons through Alertus. These buttons plug into computers running the Alertus programming. Currently the district is using wireless panic buttons through our intrusion alarm system. The current system is outdated and not working all the time. Issues regarding batteries dying, buttons being misplaced and difficulties with a wireless signal not transmitting through concrete walls raise concerns for reporting emerges. Another issue is that when a button is pushed, the signal transmits to the alarm company, who then contacts the sheriffs department, who then dispatched the district police. This is to many steps for an emergency. The Alertus system would be a direct contact to district officers in the field with no delay or transferring.
Priority: High
Safety Issue: Yes
External Mandate: No
Safety/Mandate Explanation: This would be a more effective panic button system which is quicker and more reliable for reporting emergencies.

Resources Description

Equipment - Non-Instructional - These new panic buttons are usb plug and play. They work with the Alertus Software

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which the district already has installed on all network computers. (Active)

Why is this resource required for this action?: The current panic buttons are outdated and unreliable.

Notes (optional):

Cost of Request (Nothing will be funded over the amount listed.): 10150

Related Documents:

[Alertus Desktop Activator Datasheet 2022.pdf](#)
[Alertus USB Multi Panic Button Datasheet 2023.pdf](#)
[COS-Single and Multi-Button USB PB Pricing_V1.pdf](#)

Link Actions to District Objectives

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